

FORMAT FOR SUBMITTING ANNUAL REPORT ON RESPOND PROJECTS

- Period of Report** :
- Annual Report No.** : **First/ Second/ Third**
- 1. Title of Research Project** :
- 2. Name & Designation of the Principal Investigator** :
- Name & address of the institution** :
- 3. DOS sanction order No. and date** :
- 4. Starting date of the Project** :
- 5. Grants approved** :
- 6. Expenditure incurred during the period of project** :
- | Amount approved
By ISRO | Amount Spent | Remarks
if any |
|------------------------------------|---------------------|---------------------------|
|------------------------------------|---------------------|---------------------------|
- 7. Staff Salaries** :
- 8. Research Staff**
- (a) Name** :
- Designation** :
- Date of appointment** :
- (b) Name** :
- Designation** :
- Date of appointment** :
- 9. Project Asst/Tech Asstt.** :
- 10. Other Staff** :

11. Equipment /Name & Cost details :

Amount approved	Amount spent	Remarks
12. Travel	:	
13. Contingency	:	
14. Others	:	
15. Total unspent amount from previous : Years (negative balance)		

16. Details of grants required for 2nd/3rd year

Item	Amount approved By ISRO during Sanction of project	Amount requested now	Remarks if any

17. Staff Salaries :

18. Equipments :

19. Consumable & Supplies :

20. Travel :

21. Contingency :

22. Others :

Total :

23. Report of the Work done:

i) Objectives :

ii) Summary of the work done:

iii) Details of work done and results obtained during the period of the report(Provide activity wise schedule with expected date of completion as per original proposal and actual date of completion)

iv) Work proposed to be done during the next year :

24. Any other relevant information :

Signature of the Principal Investigator